

Measures for preventing infection of COVID-19 during the entrance examination for 2023 admissions

St. Luke's International University
Graduate School of Public Health

In order to prevent the spread of the COVID-19, the Graduate School of Public Health will take appropriate infection control measures when it conduct the in-person entrance examinations for the 2023 admissions, and examinations through online will be offered depending on the circumstances of applicants. Your understanding and cooperation would be appreciated.

1. To the applicants who take the entrance examination in person

Please keep in mind that:

- Applicants should wear a mask at all the time when they are in the building of examination venues, except when the staff requests to take it off to confirm their identification at a reception.
- All the examiners and staff wear a mask at all the time during the examination.
- The university will secure the appropriate environment for examination venues which has enough space and good ventilation in order to avoid the “Three Cs” (closed spaces, crowded places, and close-contact settings).
- Applicants should perform hand disinfection with alcohol-based hand rubs which are available in the venue, every time they enter rooms.
- Applicants should refrain from talking with others when they eat/drink in the building during breaks.
- Applicants should cancel taking the examination and contact the administrative office if they fall into any of the followings.
 1. If they have an infectious disease (e.g., influenza, measles, chickenpox, new coronavirus, etc.) for which students must suspend attendance according to the School Health and Safety Act, and have not yet been cured.
 2. If they are instructed to stay home on the day of the examination because of having close contact with someone who is confirmed to have infection with COVID-19.
 3. If they have a continuous fever, cough, etc., or have a fever of 37.1 degrees Celsius or higher on the examination day.

For those who cancel the examination due to the reasons above, the Graduate School of Public Health will consider postpone the examination provided they submit a medical certificate.

2. To the applicants who take the entrance examination through online

In order to take the entrance exam through online, applicants are required to:

- Prepare an appropriate PC and the surrounding environment (in principle, no tablets or mobile phones are allowed).
- Use a room that will not be accessed by others during the exam.
- Use a PC which meets the system requirements specified by Zoom (visit the Zoom official HP for

the details:

<https://support.zoom.us/hc/ja/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>).

- Open and edit files in the Microsoft Word format, while joining a Zoom meeting.
- Manage an email client while joining a Zoom meeting.
- Keep the Zoom video on for the duration of the exam.
- Verbally respond to requests and listen to the interviewers and staff.
- Share your entire desktop during a written examination.

If an applicant fails to meet the above requirements and suffers disadvantages as a result, the university will not be able to offer alternative options such as a make-up examination.

Applicants who request this online examination will be asked to take part in an operations check with the administrative office by the examination day.

For inquiries:

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