Letter of Recommendation

St. Luke’s International University Graduate School of Public Health

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| --- | --- |
| Name of Applicant | Date (Day)　 　　(Month)　　 　　(Year) |
| Name of Recommender | Recommender’s Institution and Title |

**To the Applicant:** Please fill out the identifying information above and provide this form to your recommender together with the necessary postage if the recommender will return it directly to the university.

**To the Recommender:** The person named above is applying for admission to the Graduate School of Public Health at St. Luke's International University, Tokyo. We would appreciate your opinion of the applicant. On a separate sheet of paper (your institutional letterhead), please provide your recommendation of the applicant and sign it. Please address the points below:

1. How long have you known the applicant, and what was/is your relationship?
2. Please comment on the applicant’s professional knowledge and skill, research and creative activities, qualities as a leader, interpersonal relationships and cooperativeness, and other remarkable characteristics.

Please attach this form to your signed recommendation (your institutional letterhead), place these in an envelope, **seal the envelope, sign on it**, and either return it to the applicant or send it directly to the following address:

Graduate School of Public Health　Admissions Office,

St. Luke’s International University

10-1, Akashi-cho, Chuo-ku, Tokyo, 104-0044 Japan

**(Please Note)** Documents should be properly sealed in an envelope by the recommender. Unsealed letters of recommendation will not be accepted.