

St. Luke's International University Graduate School of Public Health
AY 2023 Open Faculty Position

St. Luke's International University, Tokyo, Japan, is inviting applications for the following fulltime position at its Graduate School of Public Health.

1. Department: Graduate School of Public Health
2. Position/Number: Junior Associate Professor, 1 person
3. Division: Division of Interdisciplinary Sciences
4. Subject in charge: A lead instructor of the following courses: Public Health Nutrition, Maternal and Child Health, and Capstone Project at Master of Public Health Program
5. Qualifications of applicants: Person with knowledge and ability in education, research, or professional experience in their academic field, corresponding to one of the following items.
The applicant must also be able to lecture and provide supervision in this field through English language medium.
 - i. Holding a doctoral degree
 - ii. At least 5 years' working experience in this field
 - iii. Excellent professional experience and a history of supervisory positions
 - iv. Experience/abilities exceeding those under the above-mentioned items i) - iii)
6. Starting date: September 1, 2023 (Negotiable)
7. Documents to be submitted:
 1. Curriculum vitae (A4 size, free format): A photo of your face should be attached. Essential items are: Name, sex, date of birth, postal address, telephone number, e-mail address, academic background, degrees conferred and names of the conferring universities, licenses/qualifications obtained and their official numbers/names of conferring bodies, employment history, activities in academic societies/other social bodies, special rewards/criminal record.
 2. List of achievements (A4 size, free format): Indicate the original articles and peer-reviewed papers using any mark.
 3. Statement of aspirations for education and research at this university (A4 size, one page, free format): it should be written in English.
 4. One of your main publications in your academic major in PDF format (A4 size)
 5. List of teaching (educational) record (A4 size, free format): Year, university, subject you were in charge of, and other necessary items should be included.
 6. List of research achievements (A4 size, free format): Year, research/project title, name of grant, amount of grant, and other necessary items should be included.
 7. Copies of qualifications/licenses in PDF format (A4 size)
 8. Personal reference (free format): Provide contact information (name, organization, contact address, and email address) of one person whom the university can contact for reference.Notes: Submitted documents are used solely for screening purposes in the process of hiring an employee for the above-mentioned position, and information contained therein will not be provided to any outside bodies under any circumstances. No submitted documents will be returned to the sender.

8. Selection process Document screening and interview
- Please understand that any expenses necessary for the selection process, such as travel expenses, are to be incurred by the applicant.
9. Deadline for submission of applications Applications must be received by 5 pm on Friday, June 30, 2023 (Japan Standard Time)
- Only submission via mail will be accepted
 - After the document screening, applicants will be notified of the results by e-mail first, and hard-copy documents will be sent thereafter by ordinary mail.
 - The details of the schedule after the document screening will only be notified individually to the successful candidates.
10. Submission address: Akashi-cho 10-1, Chuo-ku, Tokyo, Japan 104-0044
Person in Charge of Open Position at Division of Interdisciplinary Sciences
Human Resources Division, St. Luke's International University
- The documents must be sent by registered mail.
 - Write "Application documents for Open Position at Division of Interdisciplinary Sciences" in red on the envelope.
 - Applications by email will not be accepted.
11. Contact Human Resources Division, St. Luke's International University
E-mail : human-u@slcn.ac.jp (No inquiries by phone call will be received.)

Others:

- Working conditions/salary/benefits, etc. will be based on St. Luke's International University's employment- and salary-related regulations.
- St. Luke's International University was founded on Christian principles, and only qualified persons who can identify with and respect our spirit of founding should apply.